

Wando High School ID Policy: 2015-2016 Pilot

The Wando Student ID card must be worn at all times around a student's neck while on campus. Any variance from this must have administrative approval. This card is nontransferable, is the property of Wando High, and must be surrendered at the request of a staff member. A replacement charge of \$5 is assessed for lost, defaced, and/or damaged cards.

Failure to display the ID card properly, purposely damaging the ID card, wearing of another student's ID card, or failure to pay ID obligations, etc. will result in disciplinary action. It is the responsibility of the student to purchase a temporary ID from the ID office upon entering the campus if he/she forgets the ID card. Arriving late to class, or having to leave class in order to get an ID, will result in disciplinary action. Each temporary ID is valid for one school day. Students who abuse the use of temporary IDs as determined by administrators will face disciplinary action. Refusal to wear the ID card will result in immediate disciplinary action.

For the Spring 2016 term WHS will be separating ID violations out of the tardy policy as part of a pilot program. Students inside the classroom without an ID when the tardy bell rings should be written a pass to the nearest ID office. Students will then return with an ID as well as an "ID Violation" *HERO* pass. Students outside the room without an ID when the tardy bell rings will still be considered tardy.

All ID Violation offenses are recorded electronically in *HERO*. *HERO* is programmed so that a student, upon having his/her ID card scanned, receives a warning for each of his/her first three ID violations each semester. A warned student receives a dated and timed print-out from *HERO* as his/her pass to return to class. After three warnings have been used within the semester, subsequent ID violations will result in administrative consequences referenced below:

Tardy	Consequence	Description in Student Handbook on page 42 and Notes
1-3	Warning and return to class	Upon receiving a third warning, an automated email and call will be directed to the student's home to inform the parent/guardian that the student has used up his/her three warnings for the semester.
4-5	Silent Lunch (aka Lunch Detention) assigned and return to class	Students will return to class but must return the very next scheduled lunch to the "Silent Lunch" area in the cafeteria located to the left of the serving line; Parents will be notified by an automated email and call.
6	Principal's Detention assigned and return to class	Students will return to class but will be assigned a Principal's Detention the next Tuesday after school in B218; Parents will be notified by an automated email and call.
7	Saturday School assigned and return to class	Students will return to class but students will meet with their Assistant Principal to be assigned a Discipline Saturday School the next time it is held; Parents will be notified by an automated email and AP call.
8	Immediate Full Day of In-School Suspension and Conference with Administrator	Students will serve ISS for a full day. Parents will be notified by an automated email and during this time the student's Assistant Principal will meet with the student and conference with the parent by telephone. Teachers have the option to call the student from the ISS room in the case of a major assignment.
9	Conditional Suspension Conference with Student's Assigned Administrator	Students will meet with his/her assigned Assistant Principal to set up a conference with a parent/guardian. Academics, attendance, and discipline topics will be discussed and if the student has parking privileges, they will be revoked for thirty (30) school days. The student will be placed on Wando School Probation for the remainder of the school year. During the probation period, if the student is further involved in an infraction of school rules, s/he may be suspended, recommended to Twilight School and/or The Office of Student Placement.